

Rankin County Hospital District Board of Trustees
Board Meeting Minutes
January 26th, 2022

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, Cheryl Roberts, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Cheryl Roberts made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Still seeing a steady flow of local and out-of-town patients.*

7. Approval of Accounts Payable:

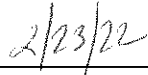
- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Cheryl Roberts made the motion to approve accounts payable. The motion was seconded by Hal Hutchens and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$493,790 for the month.*
- *The district is currently \$62,967 ahead of budget on the year.*
- *Net patient revenue was favorable to budget by \$84,582 for the month.*
- *Operating expenses were unfavorable to budget by \$24,596 on the month, but still favorable to budget on the year by \$404,224.*
- *Cash on hand increased by \$3,794,085 compared to prior year.*
- *Fund balance increased by \$8,372,275 compared to prior year.*
- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Board to consider and/or take action on increasing the CEO purchase limit and capital purchase threshold from \$5,000 to \$10,000.
 - Cheryl Roberts made the motion to increase the CEO purchase limit and capital purchase threshold from \$5,000 to \$10,000. The motion was seconded by Hal Hutchens and carried unanimously.
10. Board to consider and/or take action on Cerner Optimization Software/Training proposal.
 - Cheryl Roberts made the motion to approve the Cerner Optimization Software/Training proposal. The motion was seconded by Paul Prewozniak and carried unanimously.
11. Chief Nursing Officer's Report:
 - Chief Nursing Officer, Tiana Wells, presented the CNO's report.
 - Discussed current COVID-19 testing and protocols.
 - Working to fill two open positions.
12. CEO's Report:
 - Jim Horton presented the CEO's report.
 - Discussed protocols for pronouncing death.
 - Discussed the two board seats coming up for re-election. An election will need to be ordered in July.
13. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - None.
14. Board to consider and/or take action related to executive (closed) session:
 - None.
16. Set date/time for next meeting:
 - The next meeting was set for February 23rd, 2022 at 5:30pm.
17. Adjourn:
 - Cheryl Roberts made the motion to adjourn at 6:20pm. The motion was seconded by Paul Prewozniak and carried unanimously.


Linda Dusek, Board Secretary


Date

Rankin County Hospital District Board of Trustees
Board Meeting Minutes
February 23rd, 2022

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, Cheryl Roberts, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Hal Hutchens made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Clinic and ER both very busy.*
- *Only seeing a few COVID cases here and there.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Paul Prewozniak made the motion to approve accounts payable. The motion was seconded by Cheryl Roberts and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$703,757 for the month.*
- *The district is currently \$341,801 ahead of budget on the year.*
- *Net patient revenue was favorable to budget by \$68,557 for the month.*
- *Operating expenses were favorable to budget by \$96,295 on the month, and favorable to budget on the year by \$520,071.*
- *Cash on hand increased by \$1,621,497 compared to prior year.*
- *Fund balance increased by \$8,085,713 compared to prior year.*
- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Cheryl Roberts and carried unanimously.*

9. **Board to consider and/or take action on amending the RCHD Investment Policy.**
 - *Cheryl Roberts made the motion to amend the RCHD Investment Policy. The motion was seconded by Paul Prewozniak and carried unanimously.*

10. **Board to consider and/or take action on Advanced Practice Providers pronouncing death.**
 - *This item is pending approval by providers and nursing committee.*

11. **Board to consider and/or take action on purchase of GE LOGIQ-10 Ultrasound Machine.**
 - *Cheryl Roberts made the motion to approve the purchase of a refurbished GE LOGIQ-10 Ultrasound Machine. The motion was seconded by Paul Prewozniak and carried unanimously.*

12. **Board to consider and/or take action on tuition agreement for Bree Lance.**
 - *Linda Dusek made the motion to approve the tuition agreement for Bree Lance. The motion was seconded by Hal Hutchens and carried unanimously.*

13. **Chief Nursing Officer's Report:**
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Open positions were filled with highly qualified RNs.*
 - *Several upcoming education opportunities.*

14. **CEO's Report:**
 - *Jim Horton presented the CEO's report.*
 - *Out-of-town patient count is still very high.*
 - *Staff doing a great job.*

15. **Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.**
 - *None.*

16. **Board to consider and/or take action related to executive (closed) session:**
 - *None.*

17. **Set date/time for next meeting:**
 - *The next meeting was set for March 23rd, 2022 at 5:30pm.*

17. **Adjourn:**
 - *Traci Clanton made the motion to adjourn at 6:20pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

3-23-2022
Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
March 23rd, 2022

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, Cheryl Roberts, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Linda Dusek and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *No medical staff report, as the providers were seeing patients during meeting.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Hal Hutchens and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$422,859 for the month.*
- *The district is currently \$285,377 ahead of budget on the year.*
- *Net patient revenue was unfavorable to budget by \$70,096 for the month, but \$1,338,707 favorable to budget on the year.*
- *Operating expenses were favorable to budget by \$53,987 on the month, and favorable to budget on the year by \$574,911.*
- *Cash on hand increased by \$5,907,572 compared to prior year.*
- *Fund balance increased by \$7,193,536 compared to prior year.*
- *Paul Prewozniak made the motion to approve the financial reports. The motion was seconded by Linda Dusek and carried unanimously.*

9. Board to consider and/or take action on additional payment against the bond debt of \$2,500,000.
 - *Linda Dusek made the motion to approve the additional payment against the bond debt. The motion was seconded by Hal Hutchens and carried unanimously.*
10. Board to consider and/or take action on approval of RCHD Abatement Guidelines and Criteria (Must be approved every two years).
 - *Paul Prewozniak made the motion to approve the RCHD Abatement Guidelines and criteria. The motion was seconded by Hal Hutchens and carried unanimously.*
11. Board to consider and/or take action on Advanced Practice Providers pronouncing death.
 - *Item was tabled until nurse staffing committee meeting.*
12. Board to consider and/or take action on purchase of two new servers and an upgraded firewall as recommended by TNTechnologies.
 - *Paul Prewozniak made the motion to approve the purchase of two servers and a upgraded firewall. The motion was seconded by Hal Hutchens and carried unanimously.*
13. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Still have one full-time position open.*
 - *Currently looking at a few qualified candidates.*
 - *Sophie will be doing some community outreach work with the county.*
14. CEO's Report:
 - *Jim Horton presented the CEO's report.*
 - *Very low number of positive COVID cases in recent weeks.*
 - *Clinic numbers still steady.*
15. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *Board entered into executive session at 5: 52pm and came out of executive session at 6:22pm.*
16. Board to consider and/or take action related to executive (closed) session:
 - *Hal Hutchens made the motion to approve employee retention pay. The motion was seconded by Paul Prewozniak and carried unanimously.*
17. Set date/time for next meeting:
 - *The next meeting was set for April 26th, 2022 at 5:30pm.*

17. **Adjourn:**

- *Traci Clanton made the motion to adjourn at 6:23pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

4-26-2022
Date

**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
April 23rd, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, and Linda Dusek.*

3. Prayer:

- *Prayer led by Tracy Clanton.*

4. Approval of previous minutes:

- *Hal Hutchens made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *The medical staff report was presented by Dr. Chris Hall.*
- *Everything running smoothly in clinic and ER.*
- *Don Hillman is fitting in great and will be covering weekends soon.*
- *Training of May 11th for Butterfly Ultrasound.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$446,127 for the month.*
- *The district is currently \$279,941 ahead of budget on the year.*
- *Net patient revenue was favorable to budget by \$145,848 for the month, and also favorable to budget by \$1,475,862 on the year.*
- *Operating expenses were unfavorable to budget by \$492,520 on the month, but favorable to budget on the year by \$61,987.*
- *Cash on hand increased by \$3,916,139 compared to prior year.*
- *Fund balance increased by \$6,616,713 compared to prior year.*
- *Hal Hutchens made the motion to approve the financial reports. The motion was seconded by Linda Dusek and carried unanimously.*

9. Board to consider and/or take action on Advanced Practice Providers pronouncing death.
 - *Item tabled.*
10. Board to consider and/or take action on purchase of crash cart and defibrillator for Cardiac rehab.
 - *Paul Prewozniak made the motion to approve the purchase of a crash cart and defibrillator for cardiac rehab. The motion was seconded by Hal Hutchens and carried unanimously.*
11. Patient Satisfaction Surveys.
 - *Overall the responses indicated the RCHD staff is doing a great job. Will work to increase completed survey numbers next quarter.*
 - *Looking into mobile text/email surveys.*
12. Chief Nursing Officer's Report:
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Working to finalize verbiage in death pronouncing.*
 - *Fully staffed. Recently hired several new PRN nurses.*
 - *Upcoming free education opportunities from OC.*
13. CEO's Report:
 - *Jim Horton presented the CEO's report.*
 - *Very low number of positive COVID cases in recent weeks.*
 - *Hospital running very smoothly in all departments.*
14. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
 - *None.*
15. Board to consider and/or take action related to executive (closed) session:
 - *None.*
16. Set date/time for next meeting:
 - *The next meeting was set for May 25th, 2022 at 5:30pm.*
17. Adjourn:
 - *Traci Clanton made the motion to adjourn at 6:07pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary

May 25, 2022
Date

Rankin County Hospital District Board of Trustees
Board Meeting Minutes
May 25th, 2022

1. Call the meeting to order:

- Board President, Tracy Clanton, called the meeting to order at 6:02 pm.

2. Board member roll call:

- RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, and Linda Dusek.

3. Prayer:

- Prayer led by Jim Horton.

4. Approval of previous minutes:

- Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Hal Hutchens and carried unanimously.

5. Public Comments:

- No public comments.

6. Medical Staff Report:

- The medical staff report was presented by Dr. Chris Hall.
- Everything running smoothly in clinic and ER.
- A few positive COVID cases here and there, but nothing significant.
- Med staff successfully completed training with the Butterfly equipment.
- Don Hillman working fulltime now.

7. Approval of Accounts Payable:

- The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.

8. Board to consider/and or take action on Financial Reports:

- Traci Anderson, CFO, presented the financial reports.
- Gross patient revenues were \$351,561 for the month.
- The district is currently \$179,579 ahead of budget on the year.
- Net patient revenue was favorable to budget by \$313,642 for the month, and also favorable to budget by \$1,509,563 on the year.
- Operating expenses were unfavorable to budget by \$18,592 on the month, but favorable to budget on the year by \$30,642.
- Cash on hand increased by \$894,127 compared to prior year.
- Fund balance increased by \$5,822,119 compared to prior year.

- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Hal Hutchens and carried unanimously.*
- 9. Board to consider and/or take action on Advanced Practice Providers pronouncing death:**
- *Hal Hutchens made the motion to approve Advanced Practice Providers to pronounce death with suggested amendments from Craig Carter and Allen Graham. The motion was seconded by Linda Dusek and carried unanimously.*
- 10. Board to consider and/or take action on 2020-2021 Financial Audit:**
- *Hal Hutchens made the motion to approve the 2020-2021 Financial Audit. The motion was seconded by Paul Prewozniak and carried unanimously.*
- 11. Board to consider and/or take action on purchase of pulmonary function testing system:**
- *Paul Prewozniak made the motion to purchase the pulmonary function testing system. The motion was seconded by Hal Hutchens and carried unanimously.*
- 12. Board to consider and/or take action on purchase of new hematology system:**
- *Paul Prewozniak made the motion to purchase a new hematology system. The motion was seconded by Linda Dusek and carried unanimously.*
- 13. Board to consider and/or take action on quote for concrete work in various RCHD locations:**
- *Linda Dusek made the motion to approve the quote for concrete work at 711 Halff Street. The motion was seconded by Paul Prewozniak and carried unanimously.*
- 14. Board to consider and/or take action on TRS Managed Services Agreement:**
- *Paul Prewozniak made the motion to approve the agreement with TRS Managed Services. The motion was seconded by Linda Dusek and carried unanimously.*
- 15. Chief Nursing Officer's Report:**
- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Fully staffed. Recently hired several new PRN nurses.*
 - *Tiana recently earned master's degree and became a certified rural hospital CNO.*
- 16. CEO's Report:**
- *Jim Horton presented the CEO's report.*
 - *Hospital running very smoothly in all departments.*
 - *Recently closed on property next to hospital. Working on new rental agreement with the company that currently leases the space.*
- 17. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.**
- *The board entered into closed session at 7:13pm and came out of executive session at 7:31 pm.*

18. Board to consider and/or take action related to executive (closed) session:

- *None.*

19. Set date/time for next meeting:

- *The next meeting was set for June 29th, 2022 at 5:30pm.*

17. Adjourn:

- *Paul Prewozniak made the motion to adjourn at 7:58pm. The motion was seconded by Hal Hutchens and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

6-29-2022
Date

**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
June 29th, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:31 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Linda and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *The medical staff report was presented by Dr. Chris Hall.*
- *Everything running smoothly in clinic and ER.*
- *Numbers are steady across the board.*
- *Don Hillman is fitting in well and really enjoys working at RCHD.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$478,098 for the month and \$205,748 ahead of budget on the year.*
- *Net patient revenue was unfavorable to budget by \$135,535 for the month, but favorable to budget by \$1,553,607 on the year.*
- *Operating expenses were favorable to budget by \$7,746 on the month, and \$43,904 favorable to budget on the year.*
- *Cash on hand increased by \$2,836,649 compared to prior year.*
- *Fund balance increased by \$5,017,136 compared to prior year.*
- *Tracy Clanton made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Chief Nursing Officer's Report:

- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
- *Bryan Bautista, RN, will be leaving soon. Currently working to fill that position.*
- *Still waiting on quote for new patient beds.*
- *COVID numbers slightly trending upward.*

10. EMS Report:

- *John Bell presented the EMS report.*
- *Total ambulance runs slightly lower than previous year.*
- *Sam Sparks will be assisting John with managerial duties.*

11. CEO's Report:

- *Jim Horton presented the CEO's report.*
- *Purchase of property next door is complete.*
- *Extended the current company's lease through December 31st.*
- *Abatement proposal will be revisited in August.*

17. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.

- *The board entered into closed session at 6:01 pm and came out of executive session at 7:39 pm.*

18. Board to consider and/or take action related to executive (closed) session:

- *None.*

19. Set date/time for next meeting:

- *The next meeting was set for July 20th, 2022 at 5:30 pm.*

17. Adjourn:

- *Paul Prewozniak made the motion to adjourn at 6:40 pm. The motion was seconded by Linda Dusek and carried unanimously.*



Linda Dusek, Board Secretary

Date

**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
July 20th, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:31 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Linda and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *The medical staff report was presented by Allen Grahaml.*
- *Everything running smoothly in clinic and ER.*
- *Numbers are steady across the board.*
- *COVID numbers remain low.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$400,580 for the month, falling \$51,343 short of budget. Patient revenue still exceeding budget for the year by \$154,411.*
- *Net patient revenue was favorable to budget by \$66,092 for the month, and also favorable to budget on the year by \$1,619,699.*
- *Operating expenses were favorable to budget by \$76,175 on the month, and \$120,079 favorable to budget on the year.*
- *Cash on hand increased by \$2,648,088 compared to prior year.*
- *Fund balance increased by \$5,445,949 compared to prior year.*
- *Paul Prewozniak made the motion to approve the financial reports. The motion was seconded by Tracy Clanton and carried unanimously.*

9. **Board to consider and/or take action on Elite Solutions proposal to rewire and Reconfigure the IT closet.**
 - *Tracy Clanton made the motion to approve the Elite Solutions proposal pending approval into the TIPS program. The motion was seconded by Linda Dusek and carried unanimously.*

10. **Board to consider and/or take action on driveway concrete projects for 1104 and 1108 Holmes Street.**
 - *Linda Dusek made the motion to approve driveway concrete projects for 1104 and 1108 Holmes. The motion was seconded by Paul Prewozniak and carried unanimously.*

11. **Chief Nursing Officer's Report:**
 - *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *Currently have two swing bed patients and could possibly be getting one more.*
 - *Moved one PRN nurse to full-time.*
 - *COVID numbers expected to be slightly higher next month.*

12. **EMS Report:**
 - *John Bell presented the EMS report.*
 - *Hired a full-time EMT from our PRN list.*
 - *Hired two new PRNs.*

13. **CEO's Report:**
 - *Jim Horton presented the CEO's report.*
 - *Tracy Clanton receiving Founder's Award at THA.*

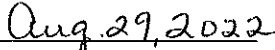
14. **Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.**
 - *None.*

15. **Board to consider and/or take action related to executive (closed) session:**
 - *None.*

16. **Set date/time for next meeting:**
 - *The next meeting was set for August 29th, 2022 at 5:30 pm.*

17. **Adjourn:**
 - *Tracy Clanton made the motion to adjourn at 6:03 pm. The motion was seconded by Paul Prewozniak and carried unanimously.*


Linda Dusek, Board Secretary


Date



Rankin County Hospital District Board of Trustees
Board Meeting Minutes
August 29th, 2022

1. Call the meeting to order:
 - *Board President, Tracy Clanton, called the meeting to order at 5:30 pm.*
2. Board member roll call:
 - *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, and Linda Dusek.*
3. Prayer:
 - *Prayer led by Jim Horton.*
4. Approval of previous minutes:
 - *Hal Hutchens made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*
5. Public Comments:
 - *No public comments.*
6. Medical Staff Report:
 - *No medical staff report*
7. Approval of Accounts Payable:
 - *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*
8. Board to consider/and or take action on Financial Reports:
 - *Traci Anderson, CFO, presented the financial reports.*
 - *Gross patient revenues were \$481,964 for the month, exceeding budget by \$30,041. Patient revenue still exceeding budget for the year by \$184,451.*
 - *Net patient revenue was unfavorable to budget by \$63,828 for the month, but favorable to budget on the year by \$1,555,871.*
 - *Operating expenses were unfavorable to budget by \$31,541 on the month, but favorable to budget on the year by \$81,080.*
 - *Cash on hand increased by \$2,083,981 compared to prior year.*
 - *Fund balance increased by \$5,177,537 compared to prior year.*
 - *Paul Prewozniak made the motion to approve the financial reports. The motion was seconded by Hal Hutchens and carried unanimously.*
9. Board to consider and/or take action on abatement/PILOT request from Matterhorn Express Pipeline:

- *Brief discussion with representative about proposed pipeline.*
 - *Hal Hutchens made the motion to table this item. The motion was seconded by Paul Prewozniak and carried unanimously.*
10. Board to receive 2nd Quarter 2022 QA Report:
- *CNO, Tiana Wells, presented the QA Report.*
11. Chief Nursing Officer's Report:
- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
 - *One RN position open.*
 - *Mass shooter drill will be conducted at RISD on September 10th.*
12. EMS Report:
- *Terry Woods presented the EMS report.*
 - *School very impressed with EMS preparedness.*
13. CEO's Report:
- *Jim Horton presented the CEO's report.*
 - *RFQ posted for bids to build new EMS station.*
 - *Discussed canceling board election.*
 - *Will be providing a great deal of community education regarding upcoming election to keep tax rate the same.*
14. Board to consider and/or take action on entering into executive (closed) session pursuant To Texas Administrative Code Section 551.024-Personnel Matters.
- *None.*
15. Board to consider and/or take action related to executive (closed) session:
- *None.*
16. Set date/time for next meeting:
- *The next meeting was set for September 21st, 2022, at 5:30 pm.*
17. Adjourn:
- *Tracy Clanton made the motion to adjourn at 6:33 pm. The motion was seconded by Paul Prewonzniak and carried unanimously.*



Linda Dusek, Board Secretary

9-21-2022
Date



**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
September 21st, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:34 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Linda Dusek and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Clinic and ER numbers are steady.*
- *Half of our patients are from surrounding towns.*
- *Everything running smoothly.*

7. Board to consider and/or take action on awarding the RFQ to the company that will design/build the EMS station/employee housing unit:

- *Tracy Clanton made the motion to award the RFQ. The motion was seconded by Paul Prewozniak and carried unanimously.*

8. Board to consider/and or take action on reappointment of:

- *Christopher Hall, M.D.*
- *Mark Edwards, M.D.*
- *Kristy Edwards, M.D.*
- *Allen Graham, PA-C*
- *Troy Wilborn, FNP*
- *Brandon Sue, PA-C*
- *Robert Baldree, PA-C*
- *Don Hillman, PA-C*
- *High Plains Radiology Medical Staff*

- *Linda Dusek made the motion to approve the reappointment of the providers and High Plains Radiology. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Tracy Clanton made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

10. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$496,328 for the month, exceeding budget by \$44,405. Gross patient revenue exceeds budget on the year by \$228,857.*
- *Net patient revenue was unfavorable to budget by \$42,637 for the month. For the year, net patient revenue remains favorable to budget by \$1,513,234.*
- *Operating expenses were unfavorable to budget by \$17,370 on the month but remain favorable to budget on the year by \$61,986.*
- *Cash on hand increased by \$375,462 compared to prior year. Total cash on hand came in at \$18,385,741 as of August 31, 2022.*
- *Fund balance increased by \$3,944,164 compared to prior year.*
- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

11. Board to consider and/or take action on approval of all policy and procedure manuals including the medical staff bylaws and board bylaws:

- *Linda Dusek made the motion to approve the policy and procedure manuals. The motion was seconded by Paul Prewozniak and carried unanimously.*

12. Board to consider and/or take action on cancelling the board member election for November 8th, 2022:

- *Tracy Clanton made the motion to cancel the board member election for November 8th, 2022. The motion was seconded by Paul Prewozniak and carried unanimously.*

13. Board to receive risk assessment report from Rod Troutman:

- *Tabled.*

14. Chief Nursing Officer's Report:

- *Chief Nursing Officer, Tiana Wells, presented the CNO's report.*
- *Using agency nursing while we find quality full-time replacements.*
- *New beds coming at the end of the month.*

15. EMS Report:

- *John Bell presented the EMS report.*
- *Discussed run totals and the ESD budget.*

16. CEO's Report:

- *Jim Horton presented the CEO's report.*

17. Board to consider and/or take action on entering into executive (closed) session pursuant to Texas Administrative Code Section 551.024-Personnel Matters.

- *None.*

18. Board to consider and/or take action related to executive (closed) session:

- *None.*

19. Set date/time for next meeting:

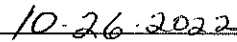
- *The next meeting was set for October 26th, 2022, at 5:30 pm.*

20. Adjourn:

- *Tracy Clanton made the motion to adjourn at 6:33 pm. The motion was seconded by Paul Prewonznik and carried unanimously.*



Linda Dusek, Board Secretary



Date



**Rankin County Hospital District Board of Trustees
Public Hearing
October 26th, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Public Comments:

- *No public comments.*

5. Board to consider and or take action on the PILOT (Payment in Lieu of Taxes) agreement with Matterhorn Express Pipeline, LLC:

- a. This project will be constructed within the "Appaloosa Run Renewable Energy Project Reinvestment Zone" for commercial-industrial tax abatement. The reinvestment zone is described in the Order and Exhibits in the minutes of the Upton County Commissioners Court.
 - b. The project involved is a compressor station that will assist in transporting natural gas along the Matterhorn Express Pipeline from West Texas to the Gulf Coast to provide relief to Delaware and Permian Basin natural gas takeaway restraints.
 - c. The reinvestment zone for the project is Upton County Appraisal District Property ID number 8057, with a legal description, UNIVERSITY LAND, BLOCK 4, SECT 19.
 - d. The project includes:
 - i. 2 Axial process separators
 - ii. 2 surge and unit shutdown valves
 - iii. 8 process coolers (4 per unit)
 - iv. 2 Utility skids with fuel gas, seal gas, lube oil cooler and CO2 cabinet
 - v. 1 Motor Control Center (MCC)
 - vi. 1 Diesel Black Start Generator
 - vii. 1 Instrument Air Skid
- *Linda Dusek asked if Matterhorn ended up doing more than what is listed on the contract, would they come back to RCHD to negotiate another deal. The Matterhorn representative stated that the agreement only covers what is listed in the agreement. No additional projects or equipment can be added to receive the same tax abatement without negotiating other terms or paying full taxes.*

- *Tracy Clanton made the motion to approve the agreement with Matterhorn Express Pipeline, LLC. The motion was seconded by Paul Prewozniak. Linda Dusek opposed the motion. Motion passed by majority.*
- *Following the vote, board attorney, Craig Carter, stated to the board that the RCHD Enabling Legislation requires at least 3 "yes" votes from the board to approve a tax abatement. He stated it would be perfectly within the board president's authority to call for a re-vote. Board President Tracy Clanton called for a revote to approve the agreement with Matterhorn Express Pipeline, LLC. The motion was seconded by Paul Prewozniak and carried unanimously.*

4. Adjourn:

- *Tracy Clanton made the motion to adjourn at 5:50pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek

Linda Dusek, Board Sec.

11-29-2022



**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
October 26th, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:51 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Linda Dusek.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Linda Dusek and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *Dr. Chris Hall presented the medical staff report.*
- *Clinic and ER numbers are steady.*
- *Currently fine-tuning some policies that need updating.*
- *Introduced Don Hillman, PA.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Paul Prewozniak made the motion to approve accounts payable. The motion was seconded by Linda Dusek and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$801,768 for the month, exceeding budget by \$349,845. Gross patient revenue exceeds budget on the year by \$578,702.*
- *Net patient revenue was unfavorable to budget by \$234,525 for the month. For the year, net patient revenue remains favorable to budget by \$1,747,759.*
- *Operating expenses were favorable to budget by \$4,419 on the month and remain favorable to budget on the year by \$19,165.*
- *Cash on hand increased by \$703,260 compared to prior year. Total cash on hand came in at \$17,189,671 as of September 30, 2022.*
- *Fund balance increased by \$4,476,827 compared to prior year.*

- *Linda Dusek made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*
- 9. Board to consider and/or take action on approval of engagement letter with Durbin and Co. to perform the 2022 Audit and Cost Report:**
- *Paul Prewozniak made the motion to approve the engagement letter with Durbin and Co. The motion was seconded by Linda Dusek and carried unanimously.*
- 10. Board to consider and/or take action on the approval of the Upton County Appraisal District Tax Collection Agreement:**
- *Paul Prewozniak made the motion to approve the agreement with the Upton County Appraisal District. The motion was seconded by Linda Dusek and carried unanimously.*
- 11. Board to consider and/or take action on the addition of life insurance to the TCDRS retirement plan:**
- *Paul Prewozniak made the motion to approve the addition of life insurance to the TCDRS retirement plan. The motion was seconded by Linda Dusek and carried unanimously.*
- 12. Board to consider and/or take action on the purchase of new clinic exam tables:**
- *Paul Prewozniak made the motion to approve the purchase of new exam tables. The motion was seconded by Linda Dusek and carried unanimously.*
- 13. Board to consider and/or take action on the approval of Lott Brothers' construction design fee quote:**
- *Paul Prewozniak made the motion to approve the Lott Brothers' construction design fee quote. The motion was seconded by Linda Dusek and carried unanimously.*
- 14. CNO's Report:**
- *Tiana Wells was out of town.*
- 15. EMS Report:**
- *30 runs in September, 8 transfers, and two swing-bed transfers.*
- 16. CEO's Report:**
- *Jim Horton presented the CEO's report.*
 - *Bree Lance doing great at ASU as she works towards her degree to be a social worker.*
 - *Great year and great stability in RCHD as a whole.*
- 17. Board to consider and/or take action on entering into executive (closed) session pursuant to Texas Administrative Code Section 551.024-Personnel Matters.**

- *None.*
18. **Board to consider and/or take action related to executive (closed) session:**
- *None.*
19. **Set date/time for next meeting:**
- *The next meeting was set for November 29th, 2022, at 5:30 pm.*
20. **Adjourn:**
- *Tracy Clanton made the motion to adjourn at 6:32 pm. The motion was seconded by Paul Prewonzniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

11-29-2022
Date

**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
November 29th, 2022**

1. **Call the meeting to order:**
 - *Board President, Tracy Clanton, called the meeting to order at 5:31 pm.*

2. **Board member roll call:**
 - *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, Hal Hutchens, and Linda Dusek.*

3. **Prayer:**
 - *Prayer led by Jim Horton.*

4. **Swearing in of Board Members:**
 - A. *Swearing in of Board Member for remainder of Cheryl Roberts term, November 2022 through November 2024.*
 - *Board members discussed the role of the board with Wilson Marshall and asked questions regarding his desire to join the board.*
 - B. *Swearing in of Board Members for November 2022- November 2026.*
 - *Election was cancelled due to no other opponents.*
 - *Hal Hutchens made the motion swear in all board members. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. **Board to elect 2023 Officers:**
 - *Hal Hutchens made the motion to name Tracy Clanton Board President. The motion was seconded by Paul Prewozniak and carried unanimously.*
 - *Tracy Clanton made the motion to name Paul Prewozniak Board Vice President. The motion was seconded by Hal Hutchens and carried unanimously.*
 - *Tracy Clanton made the motion to name Linda Dusek Board Secretary. The motion was seconded by Paul Prewozniak and carried unanimously.*

6. **Approval of previous minutes:**
 - *Paul Prewozniak made the motion to approve the minutes from the previous board meeting. The motion was seconded by Hal Hutchens and carried unanimously.*

7. **Public Comments:**
 - *No public comments.*

8. **Medical Staff Report:**
 - *Dr. Chris Hall presented the medical staff report.*
 - *Providers are doing a great job.*
 - *Nothing new to report.*

9. **Approval of Accounts Payable:**
 - *The Accounts Payable Report was reviewed in a prior finance committee meeting. Linda Dusek made the motion to approve accounts payable. The motion was seconded by Paul Prewozniak and carried unanimously.*

10. **Board to consider/and or take action on Financial Reports:**
 - *Traci Anderson, CFO, presented the financial reports.*
 - *Net Patient Service Revenues were favorable to budget for the month by \$798,424, with a total of \$1,254,240.*
 - *Other Operating Revenues were ahead of budget by \$8,896 for the month.*
 - *The new fiscal year is off to a great start with Gross Patient Revenues totaling \$638,248 for the month, exceeding budget by \$163,931.*
 - *On the balance sheet, cash decreased overall by \$807,018 as compared to prior year. Total cash on hand, including restricted monies, was \$17,990,052 as of October 31, 2022.*
 - *The District's fund balance increased by \$5,013,909 compared to prior year, leaving a fund balance of \$29,770,384 at month end.*

11. **Board to consider and/or take action on approving the 2022 tax roll as submitted by Linda Zarate, Tax Assessor-Collector:**
 - *Paul Prewozniak made the motion to approve the 2022 tax roll. The motion was seconded by Hal Hutchens and carried unanimously.*

12. **Board to consider and/or take action on door access control quote:**
 - *Ty Gee discussed the need for a new door access system to not exceed \$60,000.*
 - *Paul Prewozniak made the motion to approve requesting quotes for a new door access system. The motion was seconded by Wilson Marshall and carried unanimously.*

13. **Board to consider and/or take action on new water well quote:**
 - *Tabled while waiting on additional bids.*

14. **Board to consider and/or take action the approval of the Lott Brothers' Construction Design/Build Contract for EMS/Employee Housing Project:**
 - *Hal Hutchens made the motion to approve the Lott Brothers' Construction Design/Build Contract for EMS/Employee Housing Project. The motion was seconded by Paul Prewozniak and carried unanimously.*

15. **Board to consider and/or take action on the Ty Gee's plan to double our oxygen capabilities:**
 - *Linda Dusek made the motion to increase the oxygen capabilities with a cap of \$25,000. The motion was seconded by Paul Prewozniak and carried unanimously.*

16. Board to consider and/or take action on EMS purchase of Physio-Control Life-Pack 15 cardiac monitor/defibrillator:
 - *Paul Prewozniak made the motion to approve the purchase of the Physio-Control Life-Pack 15 cardiac monitor/defibrillator. The motion was seconded by Linda Dusek and carried unanimously.*

17. Board to consider and/or take action on Cerner (Oracle) Promoting Interoperability (PI) software quote:
 - *Wilson Marshall made the motion to approve the Cerner PI software quote. The motion was seconded by Hal Hutchens and carried unanimously.*

18. CNO's Report:
 - *Tiana Wells presented the CNO report.*
 - *Contract nursing will end soon.*
 - *Madison Hasting will be leaving due to pregnancy.*

19. EMS Report:
 - *John Bell presented the EMS report.*
 - *43 service calls this month.*
 - *New truck came in.*

20. CEO's Report:
 - *Jim Horton presented the CEO's report.*
 - *Discussed new housing unit and showed rendering photos.*

21. Board to consider and/or take action on entering into executive (closed) session pursuant to Texas Administrative Code Section 551.024-Personnel Matters.
 - *None.*

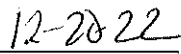
22. Board to consider and/or take action related to executive (closed) session:
 - *None.*

23. Set date/time for next meeting:
 - *The next meeting was set for December 20th, 2022, at 5:30 pm.*

24. Adjourn:
 - *Tracy Clanton made the motion to adjourn at 7:04 pm. The motion was seconded by Hal Hutchens and carried unanimously.*



Linda Dusek, Board Secretary



Date



**Rankin County Hospital District Board of Trustees
Board Meeting Minutes
December 20th, 2022**

1. Call the meeting to order:

- *Board President, Tracy Clanton, called the meeting to order at 5:30 pm.*

2. Board member roll call:

- *RCHD Board Members present: Tracy Clanton, Paul Prewozniak, and Hal Hutchens.*

3. Prayer:

- *Prayer led by Jim Horton.*

4. Approval of previous minutes:

- *Hal Hutchens made the motion to approve the minutes from the previous board meeting. The motion was seconded by Paul Prewozniak and carried unanimously.*

5. Public Comments:

- *No public comments.*

6. Medical Staff Report:

- *No med staff report.*

7. Approval of Accounts Payable:

- *The Accounts Payable Report was reviewed in a prior finance committee meeting. Paul Prewozniak made the motion to approve accounts payable. The motion was seconded by Hal Hutchens and carried unanimously.*

8. Board to consider/and or take action on Financial Reports:

- *Traci Anderson, CFO, presented the financial reports.*
- *Gross patient revenues were \$684,680 for the month, exceeding budget by \$210,363. Gross patient revenue exceeds budget on the year by \$374,294.*
- *Net patient revenue was favorable to budget by \$626,921 for the month. For the year, net patient revenue remains favorable to budget by \$1,425,345.*
- *Operating expenses were favorable to budget by \$32,537 on the month and remain favorable to budget on the year by \$145,036.*
- *Cash on hand increased by \$104,168 compared to prior year. Total cash on hand came in at \$18,356,447.*
- *Fund balance increased by \$7,373,471 compared to prior year.*
- *Hal Hutchens made the motion to approve the financial reports. The motion was seconded by Paul Prewozniak and carried unanimously.*

9. **Board to consider and/or take action on approving Cerner “Uplift Program” quote:**
 - *Tracy Clanton made the motion to approve the Cerner “Uplift Program” quote. The motion was seconded by Hal Hutchens and carried unanimously.*

10. **Board to consider and/or take action on the 2023 Holiday Schedule:**
 - *Hal Hutchens made the motion to approve the 2023 Holiday Schedule. The motion was seconded by Paul Prewozniak and carried unanimously.*

11. **Board to consider and/or take action on potential opportunity for purchase of property:**
 - *Paul Prewozniak made the motion to approve an initial offer of \$30,000 for the property next to the area reserved for the new EMS station and housing project. The motion was seconded by Hal Hutchens and carried unanimously.*

12. **CNO’s Report:**
 - *Tiana Wells presented the nursing report.*
 - *Currently have three swing bed patients.*
 - *Contract nursing leaving soon.*

13. **EMS Report:**
 - *John Bell presented the EMS Report.*
 - *Runs slowed down in November.*
 - *One full-time employee leaving, but replacing with a current PRN employee.*

14. **CEO’s Report:**
 - *Jim Horton presented the CEO’s report.*
 - *Working to get construction plans lined out for EMS station and housing complex.*
 - *Hoping to break ground on construction project in Spring of 2023.*

15. **Board to consider and/or take action on entering into executive (closed) session pursuant to Texas Administrative Code Section 551.024-Personnel Matters.**
 - *None.*

16. **Board to consider and/or take action related to executive (closed) session:**
 - *None.*

17. **Set date/time for next meeting:**
 - *The next meeting was set for January 18th, 2023, at 5:30 pm.*

20. **Adjourn:**
 - *Tracy Clanton made the motion to adjourn at 5:57 pm. The motion was seconded by Paul Prewozniak and carried unanimously.*

Linda Dusek
Linda Dusek, Board Secretary

1-18-2023
Date